**Humanities Departmental Response**

**Key stage 3:**

**All books will be marked** after no more than 4 hours teaching (for RS this is 4 weeks, for History / Geography more regularly – approximately every 3 weeks). In many cases, marking may be more frequent than this.

**Core standardised assessments** (those appearing on DIRT trackers) will be marked in detail and students will be given a level and time to reflect and act upon the feedback.

**A variety of marking strategies** will be used for class work: peer and self-assessment, ticking / initialling to check completion of work, more detailed comment-only marking.

**Key words / subject - specific terms** will be checked for accuracy by the teacher and students will be given feedback / guidance on spelling, punctuation or grammar errors in line with the school marking and assessment policy.

**Key stage 4:**

**All books will be marked** after no more than 5 hours teaching (for History / Geography this is once a fortnight).

Exam questions will be given a numerical mark and formal assessments will be given a mark and a grade.

Students will regularly be given the opportunity to use markschemes and success criteria to peer and self-assess work.

Feedback on marked work will allow students to reflect and act upon the feedback they have been given.

**Key words / subject - specific te**rms will be checked for accuracy by the teacher and student marks on core assessments will reflect the fact that 5% of marks are allocated for spelling, punctuation and grammar.

**Controlled Assessment**

Both GCSE History and GCSE Geography contain Controlled Assessments. The exam boards set guidance about how much feedback and support students will be given. Students will be taught the content and skills to complete the task, but during the write up process students are not allowed to receive feedback from teachers.

**Key stage 5:**

**Students will** regularly be given work which is assessed/marked and typically this will be once every two weeks.

Class work / notes will not be routinely marked but will be monitored within class and files will be checked at least twice a year to gauge completeness / accuracy of work (but more regularly if a need is identified).

Exam style questions / essays will be marked in line with exam board mark schemes and students will receive a mark and, where appropriate, a grade. They will be given opportunity to reflect, and act upon, the feedback which has been given.

**BTEC programmes of study**: **Key Stage 4 Travel and Tourism**

This course is assessed both through exam and portfolio

During examined delivery:

* Exercise books will be used to generate a revision resource and will be marked after no more than 5 hours teaching time
* Exam questions will be given a numerical mark and formal assessments will be given a mark and a grade.
* Students will regularly be given the opportunity to use markschemes and success criteria to peer and self-assess work.

During the portfolio delivery

* Class and homework will be used to generate support materials and will be marked after 5 hours teaching
* Due to the changes in BTEC assessment rules students can only start the assessments when staff are certain they are capable of competing the work without teacher support
* All assessed work will be marked against the BTEC criteria after every deadline

During portfolio Teaching and Learning

Feedback given will:

* Support learning to help students create the best assignment work possible
* Give indication of predicted/possible future grades
* Identify and focus on areas for stretch and progression

During completion of the portfolio

Feedback given will include:

* Guidance on how to approach the knowledge and skills requirements
* Guidance on behaviour and approach to work
* Confirmation of the criteria and clarification of what the brief requires

It won’t include:

* Specific feedback on the work before it is submitted eg telling students if more detail is needed
* Confirmation that students have met the criteria
* A list of what students still need to do
* Coaching students through the work

After Hand-In of the Portfolio work

Feedback given will include:

* The criteria achieved and what was done well
* The criteria not achieved and why, letting students know what was missing
* Suggestions as to information and guidance students could have used
* Comments on general behaviour, conduct, approach, SPaG etc

It won’t include

* A list of what you would need to do for a re-submission