



Policy for Careers Education, Information,

Advice and Guidance (CEIAG)

Aim

The aim of this policy is to raise aspirations, challenge stereotypes and encourage students to consider a wide range of progression routes and careers.

- We will deliver high quality, impartial careers guidance which helps all students make an informed choice about which path suits their academic needs and aspirations.
- We will ensure all students are prepared for the next stage of their education, employment, self-employment or training.
- We will help students to develop their confidence so they are aspirational in their ambition and motivated to achieve each step in their planned education, training and career paths.
- We will ensure all students have opportunities to develop a range of skills associated with being successful in the world of work.
- We will ensure all students have opportunities to consider the world of work and their place within it.

Provision

CEIAG includes both education and guidance. CEIAG helps our students develop the knowledge and skills they need to make successful choices, manage transitions in the world of learning and move into the world of work. Through guidance students are able to use their knowledge and skills to make decisions about learning and work that are right for them. CEIAG is an integral part of the Life (PSHCE) curriculum and we strive to make links between progression routes, careers and subjects within the school and college. The three main areas of CEIAG, identified in the National Framework, form themes throughout careers work from year 7-13.

Equal Opportunities

LSATPAC is keen to promote equal opportunities and try to use every opportunity to challenge stereotypes and to raise aspirations. In lessons teachers are asked to ensure that students work in mixed gender groups and that both boys and girls, in equal measure, are asked to be spokespersons. We monitor careers resources regularly to ensure that they encourage both boys and girls and students from minority ethnic group to enter different careers discussions. The destinations of our leavers are closely monitored so that we are aware of trends and opportunities.



Monitoring, review and evaluation

The CEIAG Strategic Annual Plan is monitored regularly and amended after an annual review. Students' outcomes are monitored and reviewed annually in line with the CEIAG Plan and the curriculum updated accordingly.

Management

The overall management of CEIAG is with a member of the school's senior leadership team. At present two other members of staff have responsibilities to contribute to: the planning of the CEIAG annual plan; the collation of any cross-curricular work or information; and to direct delivery of CEIAG.

Resources

The school has a dedicated careers room and library, and is committed to maintaining these. All students may use these areas which are open from 8am-5pm including lunch time when they are also staffed. The dedicated careers room operates an "open door" policy as much as is reasonably possible and students are encouraged to seek careers advice and guidance. The Careers Coordinators are pro-active and interviews on a 1:1 can be arranged for students who need personalised and impartial advice and guidance. Students who are disadvantaged receive 1:1 interviews.

Students and parents or carers/guardians are encouraged to engage with careers provision through Pastoral Support Plans as appropriate, Consultation Evenings and via the School Website.

Associated policies: Curriculum statement.

Approvals

Headteacher or Senior Leader with responsibility for CEIAG

Signature

Date

Governor

Date

Signature

Date

Careers Coordinator

Date

Signature

Date

Date of next review: November 2018